

PDPM

**Indian Institute of Information Technology  
Design & Manufacturing Jabalpur**

**Minutes of the  
First Meeting of the Finance Committee 2009  
held on March 23, 2009 in the office of the Additional Secretary,  
MHRD, Room No. 120, Shastri Bhawan, New Delhi**

Members Present:

- |  |                                   |
|--|-----------------------------------|
| 1. Shri A.K. Singh<br>Chairman, Board of Governors                                 | Chairman                          |
| 2. Professor Aparajita Ojha<br>Director, PDPM-IIITDM<br>Jabalpur                   | Member                            |
| 3. Shri S. Mohan<br>Deputy Under Secretary (Finance)<br>MHRD, New Delhi            | Member<br>(representing FA, MHRD) |
| 4. Mrs. Pratima Dixit<br>Deputy Under Secretary<br>MHRD, New Delhi                 | Member<br>(representing AS, MHRD) |
| 5. Shri Yatendra Kumar<br>Under Secretary to the Govt. of India<br>MHRD, New Delhi | Special Invitee                   |
| 6. Shri Anurag Jain<br>Secretary, Technical Education<br>Govt. of M.P., Bhopal     | Member                            |
| 7. Professor Amit Ray<br>PDPM-IIITDM Jabalpur                                      | Special Invitee                   |
| 8. Shri T.S. Anand, AE<br>PDPM-IIITDM Jabalpur                                     | Special Invitee                   |
| 9. Shri R. Bhattacharya<br>DR, PDPM-IIITDM Jabalpur                                | Actg. Secretary                   |

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Leave of absence:

1. Dr. Manoj Gaur  
Managing Director  
Jai Prakash Associates Ltd.,  
New Delhi
2. Professor Manoj K. Harbola  
IIT Kanpur

**FC/2009: 01.01**

**Opening Remarks by the Chairman**

Chairman welcomed the members and requested the Director to commence the meeting.

**FC/2009:01.02**

**Overview Report by the Director**

The Director welcomed all the members of the Finance Committee. Finance Committee paid condolences on the sad demise of Shri Sudeep Banerjee, former Chairman of the Board of Governors. His contribution right from the vision of the Institute to its inception and its further development was remembered by the members. The Finance committee also paid condolences to Professor Sanjeev Bhargava, former Director of the Institute on his untimely demise. The Committee paid tribute to him for his dedication and efforts for the development of the Institute. The Director reassured the Committee about the Institute's commitment to build this Institute a centre of excellence.

**FC/2009:01.03**

**Confirmation of the Minutes of the meeting held on January 05, 2009**

Minutes of 2009 Special meeting of the Finance Committee held on January 05, 2009 were confirmed.

**FC/2009:01.04**

**Revised Budget Estimates: 2008-09 and Budget Estimates: 2009-10**

The Committee took note of the Revised Budget Estimates which were circulated with the Agenda Notes. The Chairman suggested that in view of the plan for constructing new buildings, the figures presented in the Budget Estimates 2009-10 may require corrections. Except these corrections, the Revised Budget Estimates 2008-09 were accepted by the Committee.

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FC/2009:01.05

**Recommendations of the Building and Works  
Committee meeting held on February 18, 2009.**

The Committee took note of the recommendations of B&WC regarding the outcome, acceptance and award of the works of Electric Supply & Management System, Phase 1 and Triple Seated Hall of Residence 1. The Committee discussed at length the recommendations of B&WC for the work of Lecture Hall & Tutorial Complex (LH&TC). The various factors leading to difference in cost of building were brought to the notice of the Committee. The Committee was further apprised of the non revision of cost index of CPWD for Jabalpur, whereas the same for Ujjain, Jhansi and Indore had been revised to 126, 121 and 127 respectively. The Committee was informed that the Preliminary Estimates for the work of TSH1 and LH&TC were framed at base index of 100.

In view of the large variation from the approved preliminary estimates of LH&TC and the fact that there was low participation from bidders, the Finance Committee recommended that the tenders for the work of Lecture hall & Tutorial Complex be readvertised.

FC/2009:01.06

**To consider extending faculty perks to Visiting  
Faculty/Research Engineers/Scientists of the  
Institute.**

The Board had approved the following perks and privileges for the faculty of PDPM IIITDM Jabalpur as per MHRD order No. 23-5/96-TS-I dated April 20, 2001 applicable to IIT's with further modifications of the same announced from time to time:

- (a) Contingency grant for books, stationary, local travel etc. shall be Rs. 4000/-
- (b) Full funding to attend one International Conference once in three year with financial assistance up to Rs. 1.00 lakh per slot subject to faculty presenting a paper or chairing a session in the International Conference.
- (c) Reimbursement of telephone bills to the professors up to a ceiling of Rs. 750/- per month.
- (d) Facility of loan (at interest rate and conditions as applicable in Central Government), for purchase of computer/accessories for the faculty.
- (e) Reimbursement of 75% of membership fee of one International Professional society.
- (f) Full funding for attending one national conference per year for each Faculty on the condition that the concerned faculty is either presenting a paper or is invited to chair a session.

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The matter was further discussed and it was recommended that the perks approved for the faculty may also be extended to the permanent Research Engineers/Scientists of the Institute as this practice is followed in IITs also. The Committee however, was of the view that these perks should not be extended to the visiting faculty of the Institute.

FC/2009:01.07

**Honorarium to guest faculty for lectures and lab sessions**

In the BOG meeting held on November 7, 2008, honoraria for guest faculty was approved. It was proposed to extend those rates of honorarium to experts of equal status coming from other organizations and industries also. More precisely the following modifications were proposed to also include persons from other organizations and industries.

- (a) Rs. 3000/- per hour/per lab session for the Guest Faculty who have been the Director/VC/Chairman or at an equivalent post in a reputed Institute, R&D Lab or an industrial organization or an outstanding scholar of her/his field.
- (b) Rs. 2000/- per hour/per lab session for the Guest Faculty who is a current or a former faculty members of IIT/IISc or any other reputed Institute or at least five years' experience in an industry of repute or other organization of repute.
- (c) Rs. 1000/- per hour/per lab session for the Guest Faculty who is a current or former faculty member of other Institute or is working in an industry/organization with less than five years of experience.

The matter was discussed in details. Looking into the need of the Institute for inviting people from outside in view of the shortage of faculty, one of the members proposed the following structure of honorarium.

S. No.	Category of Person	Full Course	Half Course	Some lectures/labs
1	Category as mentioned in (a)	Rs. 1.5 lakhs	Rs. 0.75 lakhs	As given in (a)
2	Category as mentioned in (b)	Rs. 1.25 lakhs	Rs. 0.63 lakhs	As given in (b)
3	Category as mentioned in (c)	Rs. 1.0 lakhs	Rs. 0.50 lakhs	As given in (c)

Here the full course means the person will be responsible for taking 42 lectures approximately, conducting tests and other assessments of the students and will

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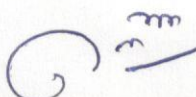
also be responsible for evaluating the students. Similar responsibility will be fixed for half course also. The proposal was approved by the members for recommendation to the Board. It was suggested by the representative of FA to send the same to the ministry.

**FC/2009: 01.08 – Any other item with the approval of the Chair**

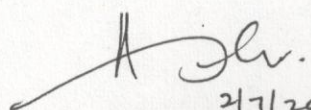
No item was discussed.

Meeting concluded with a vote of thanks to the Chair.

  
Aparajita Ojha  
Director

  
Raghunath Bhattacharya  
Acting Secretary

Approved

  
27/2009  
(Shri A.K. Singh, Chairman)